

Aggies Go Global Checklist

- Fill out Proposal Form to request AGG funding for travel costs (page 2 – 3)
- Talk with **AGG Senior Program Specialist** to confirm funding opportunity
- Apply for program (volunteer, research, conference)
- Sign up for Global Citizenship Training Session before departure **and** Reflection Session upon return
(Ask for available dates before your departure and after your return)
*Not required for conference presenters
- Make an account with the Office of Experiential Learning:
<https://studyabroad.nmsu.edu/index.cfm?FuseAction=Security.LoginWizardStepOne>
- Complete **International Travel Form** and **Waiver** to submit to Cindy Garrett at cgarrett@nmsu.edu
Forms found at <https://ibp.nmsu.edu/nmsu-students/travel-forms/>
- With approved travel form, IBP will enroll you into mandatory International Health Insurance that will cost \$50.85 per month
- Complete **AGG Financials and Refunds Agreement** and **Waiver**
- Look for additional funding opportunities
 - Meet with ASNMSU senator to write a bill for additional resources
<https://asnmsu.nmsu.edu/government/get-reimbursed/>
ASNMSU can pay up to \$320 of your international flight with a passed bill for funds out of pocket by the student (\$320 = 40% of \$800 maximum)
 - Graduate students attending a conference: apply for Graduate School Funding
http://provost.nmsu.edu/gradschool/wp-content/uploads/sites/5/2015/04/Conference_Travel_Award.pdf

Purchasing Flight Options (Check Which Applies):

- Purchase flight and receive reimbursement from AGG for maximum amount
- Bring difference in flight amount to AGG and AGG will purchase your flight

Upload all documents to online student account at oea.nmsu.edu

- Aggies Go Global Proposal Form
- Letter of Acceptance to Program
- IBP Travel Authorization Form and Waiver
- AGG Financials and Refunds Agreement and Waiver
- Copy of Flight Information
- Copy of Insurance
- Scan of Passport
- Passed ASNMSU bill (if applicable)
- Graduate Student Conference Funding Approval (if applicable)

Aggies Go Global Funding Proposal

Aggies Go Global inspires Global Citizenship at New Mexico State University by providing advising, training, and financial support for full-time NMSU students to have transformative, non-credit international experiences. AGG will fund up to 80% of the travel costs for first-time AGG travelers as well as up to 40% of the costs for second-time AGG travelers. Acceptance is based on what the student seeks from their international experience, if they have worked towards additional funding, and their plan to bring their experiences back to the NMSU community. Students will also be provided a Global Citizenship workshop before departure and a Reflection workshop upon returning.

Directions to Apply

Type your responses into this form and attach your answers to the Written Responses Section on a separate page. Please return by email to the Senior Program Specialist (Heber Lara, heberj@nmsu.edu)

Applications due at least **six weeks** prior to your departure date. Deadline can be flexible pending circumstances/plan-preparedness.

NAME _____ BANNER ID# _____
COLLEGE, DEPARTMENT, & MAJOR _____
MINOR/FOCUS _____
CIRCLE ONE: UNDERGRADUATE GRADUATE
EMAIL _____ PHONE _____ CELL _____
ADVISING PROFESSOR _____ THEIR EMAIL/PHONE _____

Are you affiliated with any of the following programs? (optional)

We are asking in order to further involve various NMSU Programs in Aggies Go Global initiatives and opportunities.

- | | | |
|---|---|--|
| <input type="checkbox"/> LGBTQ+ Programs | <input type="checkbox"/> Military and Veteran Affairs | <input type="checkbox"/> CAMP |
| <input type="checkbox"/> Black Programs | <input type="checkbox"/> American Indian Programs | <input type="checkbox"/> Other Program, please list: |
| <input type="checkbox"/> Chicano Programs | <input type="checkbox"/> The Honors College | _____ |

Have you received AGG funding in the past? If so, how many times? _____

Have you traveled internationally in the past? _____

Written Responses

Please respond in three pages or fewer.

1. Description of International Project

Please include all relevant information such as:

- | | |
|---|--|
| ✓ Dates and duration | ✓ Activities to be completed (title of presentation, type of volunteer work, nature of research) |
| ✓ Location | ✓ In-country project information and contact (conference, research, or volunteer hosts) |
| ✓ Departing Airport | |
| ✓ Collaborators/Co-Authors/Team Members | |

2. How will this experience impact your personal, professional, and educational growth?

3. What is your specific and detailed plan to bring this international experience back to the New Mexico State University community?

4. How will you contribute to the Global Student Alliance (GSA)?

Budget Form

BUDGET LINE ITEMS	FUNDING		SOURCES			
	Cost	Request from AGG (for airfare)	Department Contribution	ASNMSU Contribution	Personal Contribution	Other Contribution (please explain)
AIRFARE						
GROUND TRANSPORTATION						
FEEES						
MEALS						
HOTELS/ACCOMODATION						
EQUIPMENT PURCHASE						
RENTAL SPACE						
OTHER (EXPLAIN IN DETAIL)						
TOTALS						